

Central Point School District #6

Elementary Schools



PARENT/STUDENT HANDBOOK

Central Point Elementary

450 S. 4th St.
Central Point, OR 97502
541-494-6500
fax: 541-664-1147

Jewett Elementary School

1001 Manzanita St.
Central Point, OR 97502
541-494-6600
fax: 541-664-5035

Mae Richardson Elementary School

200 W. Pine St.
Central Point, OR 97502
541-494-6700
fax: 541-665-5881

Patrick Elementary School

1500 Second Ave.
Gold Hill, OR 97525
541-494-6840
fax: 541-855-7487

Sam's Valley Elementary School

14235 Table Rock Rd.
Central Point, OR 97502
541-494-6870
fax: 541-826-2469

Central Point School District Administration	541-494-6200
First Student Transportation Department	541-494-6930

Samantha Steele, Superintendent
Central Point School District Board Members

Cathy Salmon, Chairperson

Cindy Tilley-Case

Autumn Chadbourne

Brett Moore

Jolee Wallace

Dear Parents:

Welcome to the Central Point School District. We look forward to collaborating together to provide an exciting year of learning for your children.

We are committed as a school district to maintaining a high level of communication with you concerning your child's educational program and their individual academic progress. We believe that parental involvement in our schools is an essential part of your child's success. You are encouraged to maintain close contact with us as we work together to ensure your child reaches their highest potential.

To provide the best curriculum and instruction, the teachers in the Central Point School District are afforded ongoing opportunities for professional development. This will greatly enhance a positive learning environment for our students. We appreciate your continuing cooperation and support. Together, we can make this a successful year for all.

Sincerely,

Walt Davenport

Principal, Central Point Elementary

Maggie Staley

Principal, Jewett Elementary

Kristin Kostman

Vice Principal, Central Point Elementary

Tess Siemer

Vice Principal, Jewett Elementary

John Greeny

Principal, Mae Richardson Elementary

Michelle Cook

Vice Principal, Jewett Elementary

Christine Beck

Principal, Patrick Elementary

Tammie Collom

Principal, Sam's Valley Elementary

District 6 Character Traits

RESPECT

Respect is acknowledging the worth and rights of self and others as well as the value of property and environment. Respect includes honoring authority and being courteous to others.

RESPONSIBILITY

Responsibility is accepting consequences for our own actions and inactions. Being responsible includes being reliable, dependable and trustworthy.

ACCOUNTABILITY

Accountability is being answerable to others and making positive choices. This includes thinking before we act and thinking for the long term. It is setting a good example for those who look up to us.

INTEGRITY AND HONESTY

Integrity is being true to one's moral and ethical beliefs. It is having the courage of conviction. Honesty is earning or accomplishing something in a fair manner without cheating or stealing.

SELF-ESTEEM

Self-esteem is self-worth, self-respect, self-confidence and an ability to like and believe in oneself. Self-esteem involves taking pride or pleasure in one's work, achievements or inherent worth with the balancing virtue of humility.

PATRIOTISM

Patriotism is showing pride and respect for our country.

LOYALTY

Loyalty is standing by, supporting and protecting family, friends and community.

WORK ETHIC

A work ethic is a set of beliefs which develop effective and productive work habits, skills and attitudes. Work ethic includes the physical and mental activity directed toward the accomplishment of something – a task, duty occupation or assignment.

SOCIAL RESPONSIBILITY

Social responsibility is being willing to participate in and/or develop toward the accomplishment of something – a task, duty, occupation or assignment.

EMPATHY

Empathy is showing concern and compassion for others and understanding another's circumstance.

SELF-MOTIVATION

Self-motivation is being able to self-start our own mind and spirits into activity.

SELF-RESTRAINT

Self-restraint is exercising self-control and discipline. It is being fair and showing good sportsmanship.

School District #6 Mission Statement

School District #6, in partnership with parents and community, is dedicated to assisting students in reaching their individual potential as productive, responsible participants in society. Within an environment that encourages learning, students will acquire skills, knowledge and attitudes necessary to successfully meet the opportunities and challenges of the 21st Century.

GOALS

Students completing the District #6 educational program and entering the adult world shall have:

- Proficiency in the basic skills
- Mastery of higher level thinking
- The ability to cooperate and collaborate effectively within a group
- Integrity, ethics, respect and responsibility for self and others
- A sense of self-worth with an understanding and commitment to a healthy lifestyle
- The curiosity and skills for lifelong learning
- Awareness of historical roots, global responsibility and appreciation of cultural diversity
- Acquired career readiness skills and an appropriate work ethic
- Practical experience in the area of technology
- Appreciation for literature, fine arts and the creative process
- Exposure to and opportunity for mastering a foreign language

Notification of Student Rights

School districts are required to provide parents and students 18 years of age, with a written notification of their rights according to federal regulations. The Family Educational Rights and Privacy Act (FERPA) and the Protection of Pupil Rights Amendment (PPRA) are incorporated into the Central Point School District Board policies.

FERPA is a Federal law that protects the privacy of student's education records. FERPA gives parents certain rights with respect to their child's educational records. FERPA also requires school districts to disclose directory information contained in student records which is not generally considered harmful if released to outside organizations.

Notification of these rights is detailed in our school newsletters and a copy can be found at our district office. If you have a question, please contact the school district office at 541-494-6200 or your student's principal. These documents and resource links are available on the school district website at www.district6.org

SCHOOL INFORMATION

School Hours

The school office is open weekdays from 7:30 AM to 4:00 PM.
Wednesdays are early release (one hour early release time)

CENTRAL POINT ELEMENTARY

Kindergarten	7:45 am 1:25 pm
Grades 1 – 3	7:55 am 2:20 pm
Grades 4 – 5	7:55 am 2:25 pm

JEWETT ELEMENTARY

Kindergarten	7:55 am 2:20 pm
Grades 1 – 3	7:55 am 2:20 pm
Grades 4 – 5	7:55 am 2:25 pm

RICHARDSON ELEMENTARY

Kindergarten	7:55 am 2:20 pm
Grades 1 – 3	7:55 am 2:20 pm
Grades 4 – 5	7:55 am 2:25 pm

PATRICK ELEMENTARY

Kindergarten	7:55 am 2:20 pm
Grades 1 – 3	7:55 am 2:20 pm
Grades 4 – 5	7:55 am 2:25 pm

SAM'S VALLEY ELEMENTARY

Kindergarten	7:45 am 2:10 pm
Grades 1 – 3	7:45 am 2:10 pm
Grades 4 – 5	7:45 am 2:15 pm

Lunch Program

Our school operates a breakfast and hot lunch program for its students.

Attention Parents: For the 18/19 school year we will be continuing the option via the National School Lunch and Breakfast program called Community Eligibility Provision. This allows us to serve free breakfast and lunch to all students without collecting free and reduced applications. If your student attends any of our elementary schools you DO NOT need to fill out an application. Questions, 541-494-6912 or 541-494-6911.

For any visitors coming to our school, the following lunch and breakfast prices are below.



Breakfast	\$1.60*	Lunch	\$2.50
Milk	\$.50	Adult Lunch	\$3.50

Dropping Off and Picking up Students

Safety of our children is paramount at all of our elementary schools. Please adhere to the following procedures for the drop off and pick up of students:

1. Children should arrive at school no earlier than
Central Point Elem., Jewett, Mae Richardson, Patrick 7:30a.m.
Sam's Valley Elementary 7:20a.m.

2. Do not drop off or pick up children in the Bus Only Lane

If you need to leave the car for any reason, the following rules must apply:

- Do not park in the fire lane.
- Do not leave young children unattended in cars.
- Follow seat belt and child safety seat laws.
- Cars must be parked legally in a designated parking space.
- Do not leave cars running unattended.
- Do not double-park in the parking lot.

Bus Riders

When students are excused from class they must go directly to their bus line. **Buses will leave promptly. Students who miss the bus due to their own negligence will call parents for transportation arrangements.**

Leaving School

- Once students arrive at school, they are not permitted to leave the grounds until dismissal time, except by special permission. Every time it is necessary for a student to leave school at a different time or with a different person than normal, written permission should be sent to school with all pertinent information. **You must sign your child out through the office prior to our releasing him/her from school.** Your cooperation is vital in our efforts to keep our students safe.
- If you would like to call ahead of time, we can have your child ready to go on your arrival. Upon dismissal for the day, students are expected to go directly home. If you wish to change this routine in any way, we **MUST HAVE WRITTEN** permission **PRIOR** to dismissing your child.

Emergency School Closures

If it is necessary to close school because of inclement weather, dangerous road conditions or any other emergency which might arise, a "NO SCHOOL" announcement will be broadcast over the following stations: KRWQ, KMED, KISS, KLDZ, KAKT, KBOY, KCMX, KTMT, KTVL, KBOI and KDRV. The announcements will be made between 6:00 AM and 7:00 AM. In case of emergency dismissal, an announcement will be made over the same broadcast systems, as well as official district Facebook page. It is very important that parents talk with their children about what to do in case of school closures ahead of time so children will know what to do. We will make phone contact with parents or emergency contacts listed on the registration forms prior to sending a student home.

If it is deemed unsafe for students to be at school, any After School Programs in our buildings will close as well. Please have an alternate plan we can help your students with ensuring they get home.

Fog days or late starts will be announced over the same broadcast systems as listed above. On these days school will start 2 hours later than the regular schedule. School buses will run their regular route two hours later.

Please use the District 6 website as another informational outlet. The address is www.district6.org.

Home and School Communication

Messages From Home

If an **emergency** arises during the day, parents should phone the office early enough to assure delivery of a message before the end of the school day. Due to the nature of school dismissal and end of day procedures, we cannot guarantee that messages left for your child later than one hour prior to dismissal will be received.

School Newsletter

School newsletters are sent home to inform parents of school happenings. They include information about students and programs. A calendar of upcoming events is always included. Please watch for this newsletter once a month.

Telephone

The school phone is a business phone. Except in case of emergency, please DO NOT call or text students or teachers during class instruction. Children must have office permission to make calls. They are NOT to arrange for parties or to secure permission to visit another child after school. Notes should be used for this purpose. Except in an emergency, we ask parents NOT to call to tell a child to go elsewhere after school or ride a different bus. This causes anxiety in many children.

Clean Air Notification

The Central Point School District is a tobacco related-free environment. No person shall use tobacco related products in any form or smoke on district property. This includes the use of e-cigarettes on campus.

Reporting Student Progress

Central Point School District provides continuous assessment and evaluation of student learning. Teachers utilize student work samples and provide progress reports to parents. Parent/Teacher conferences are regularly scheduled with additional conferencing upon request.

October – Goal Setting Conference
November – Report Cards
March – Parent Conferences
June - Report Cards



Medication at School

If your child needs to take medication at school, you need to discuss the matter with the school secretary. ALL medication is stored in a locked cabinet and distributed by the school office. School personnel may NOT dispense or administer medication of ANY kind to a student without written instructions and a signed request from the parent or physician. Medication **MUST** be in its original container. **Medication is to be brought to the school office by the parent or guardian (students should not be bringing transporting own medication to our from school.)** You will be asked to fill out a form with all the information needed to

accurately administer the medication. Your cooperation in this important matter is appreciated.

Emergency Medical Treatment

A student who becomes ill or is injured at school must notify his/her teacher or another staff member as soon as possible. In case of serious illness or injury, the school will attempt to notify parents according to information provided on emergency forms. Parents are encouraged to update this information as often as necessary.

Immunizations

State law requires that children entering Oregon schools for the first time be immunized against measles, mumps (Rubella), polio, diphtheria, whooping cough, chicken pox, Hepatitis B and tetanus. Immunizations may be obtained through your doctor or at the Jackson County Health Department. Immunization requirements do change occasionally due to availability of vaccines and changing state laws. Check with the office if you have any questions and for the most up-to-date information.

The 2018-2019 school exclusion date February 20, 2019.

School Insurance

The District does not provide medical insurance to cover student injuries, which may occur on the school ground and in the building. Parents have the option of purchasing student insurance for a reasonable cost as protection against such accidents. Detailed information can be found in the packet provided at registration or in our school office.

Communicable Diseases & Illness

Students who are sick should stay home from school. Generally if they are vomiting or running a temperature, they need to stay home. If you know your child has a communicable disease, like chicken pox, it is very helpful if you let the school know. We can then send a letter to the families in the same classroom alerting them to the exposure. Students who are running a fever will be sent home. Due to limited space, our small health room cannot have children with fevers staying for extended time during the day.

Head Lice:

Head Lice is a common condition found often in elementary schools. It is not an indication of socioeconomic status or level of cleanliness. Eliminating head lice is a multi-step process that must be followed and must be repeated over time (approx. 3 weeks). **Head Lice is not considered a Communicable Disease by the Health Department and the American Pediatric Association and does not require exclusion from school.**

There is no way of knowing if nits will hatch into live bugs, therefore we only deal with live bugs. We do **not** do all school head checks. If a parent calls school to say their child may have head lice, we will offer to check their child or show them how to check. We will also

offer to check their siblings that attend our school. We will **not** check other students in their classrooms or friends. If a staff member sees **live** bugs on a student in their everyday contact with students, then we will contact the parent. Students are not excluded from school for nits.

CAUSATIVE AGENT: Lice are wingless crawling insects. Their color varies from translucent to black. Their eggs, called nits, are laid on the hair shaft anywhere on the head.

SIGNS AND Sometimes there is redness and/or itching behind and

SYMPTOMS: around the ears and at the nape of the neck.

INCUBATION Lice hatch in 8-10 days. Without human blood a louse

PERIOD: will die within 4-5 days.

METHOD OF Head lice live only on humans. They are spread by close

TRANSMISSION: contact with an infested individual. Contaminated objects may also transmit head lice, combs, hats, helmets, towels, bedding, clothing and costumes. Teach your child not to share personal items.

TREATMENT: For effective treatment guidelines, please see all head lice documentation in the Communicable Disease database.

For more information, contact your health care provider, your School Nurse, the Jackson County Health Department or: http://www.cdc.gov/parasites/lice/head/gen_info/faqs.html

Attendance and Tardies

Attendance

Legislation HB 3197

The Oregon legislature has established a requirement that all school boards adopt a “same day” notification policy when a student has an unexcused absence.

SECTION 1.

- (1) Each district school board shall adopt an attendance notification policy that satisfies the requirements of this section.
- (2) An attendance notification policy must:
 - (a) Be implemented by each school in the school district; and
 - (b) Require that each school ensure that a parent or other person in parental relationship to a child is notified in person or directly by telephone by the end of the school day on any day that the child has an unplanned absence.
- (3) If a parent or other person in parental relationship with a child cannot be contacted in person or directly by telephone:
 - (a) A message shall be left for the parent or other person, if possible; and
 - (b) Notice of the child's absence shall be provided to the attendance supervisor, who shall proceed as provided in ORS 339.055.

Attendance

Regular attendance is VERY important. It is vital that your child is at school each day in order to participate in and fully benefit from the activities and instruction provided by the teacher. No amount of make-up work can replace the interaction between your child and their teacher. Excessive absences contribute to poor academic performance. Oregon law allows a student to be absent for illness, family emergencies and religious reasons.

Regular attendance is a must if the school is to do the best possible job of educating your child. Students are expected to be in school except in cases of emergency or illness. When absent or tardy, parents should call the school office by **8:45 am** to excuse the absence. If a parent does not call the school office, absences or tardies will be recorded as unexcused. Vacations during the school year are considered unexcused absences.

Tardiness

Promptness to class is very important. Teachers begin the academic program immediately following the tardy bell. Students are required to be in their seats and ready for learning prior to this bell. If a student is tardy, they must check in with the office before going to class.

Recess

Recesses are a privilege and occur during the school day to provide students with breaks from their lessons. Whenever weather allows, we spend this time out-of-doors. Please be sure that your children wear **appropriate clothing and footwear** for the weather. Children may be required to miss recess to complete work, time out or other reasons deemed necessary by the teacher.

Student Dress Guidelines

The apparel students wear to school can have an effect on the learning environment and behavior in and out of the classroom. To determine the dress guidelines at our schools, we need to look at the shoes and clothing our students wear in conjunction with our three school rules of *Be Safe, Be Respectful, Be Responsible*.

We will look at safety of clothing. We ask that if your child wears flip flops or sandals with no back strap, he/she brings a pair of tennis shoes in their backpack for recess and P.E. Safety of our students is a priority. We have found abrasions caused by bare skin hitting the asphalt and/or pea gravel are far from comfortable for our students. The longer the shorts, the more skin is covered and thus protected. Shorts/skirts must be of substantial length and not a distraction for the learning environment. We will not be able to provide shoes from the office or have your child call home to have another pair of shoes brought to school. It is our recommendation, due to safety concerns, that students do not wear flip-flops (shoes without a heel strap).

We also need to determine if the clothing is respectful to others. It is imperative that the student's clothing support our effort to respect every child's right to learn and not cause a distraction in the classroom. This means the attire needs to cover undergarments completely. Usually straps on tops need to be about an inch wide to accomplish this. Backless tops, tops that show a bare belly, mesh tops, tops designed to be undergarments, sagging pants that allow undergarments to show and shorts that are too short have proven to be classroom distractions. Also, students are not allowed to wear any clothing that has obscene or inappropriate logos or sayings, or that display tobacco, drug or alcohol related slogans as we find these things to be disrespectful. We also ask that hats not be worn in school buildings.

In an elementary setting, we discourage students from wearing make-up as it can be a distraction in the classroom and no sharing of make-up due to health concerns.

It is our hope that students, with the help of their family, will monitor their own attire and take responsibility for making sure it is safe and respectful. We would rather not hand out a list of "do-nots," we have established. If you have any questions regarding school dress, please do not hesitate to call the school office.

Student Transportation

Student transportation is a service and privilege provided by the school district to responsible students. Students failing to follow bus regulations are subject to having their bus privileges revoked. Bus rules are based on years of experience in the transportation of students and are designed primarily for the safety of all passengers.

Student conduct must be such that drivers are able to focus their full attention on the driving the bus. The following regulations will govern student conduct on school buses and will be posted in a conspicuous place in all buses.

Student Conduct on School Busses

1. Pupils being transported are under authority of the bus driver.
2. Fighting, wrestling or boisterous activity is prohibited on the bus.
3. Pupils will use the emergency door only in case of emergency.

4. Pupils will be on time for the bus, both morning and evening.
5. Pupils will not bring animals, firearms, weapons or other potentially hazardous material on the bus.
6. Pupils will remain seated while the bus is in motion.
7. When necessary to cross the road, pupils will cross in front of the bus or as instructed by the bus driver.
8. Pupils may be assigned seats by the bus driver.
9. Pupils will not extend their hands, arms or heads through bus windows.
10. Pupils will have written permission to leave the bus other than at home or school.
11. Pupils will talk in normal tones; loud or vulgar language is prohibited.
12. Pupils will not open or close windows without permission from the driver.
13. Pupils will keep the bus clean and refrain from damaging it.
14. Pupils will be courteous to the driver, to fellow pupils and passersby.
15. Pupils who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride the bus.

The superintendent will have published such other regulations as are necessary for the safe conduct of students riding district school buses or other forms of district transportation. Such regulations will be available to all parents and students and will be posted in each school bus or other district vehicle.

A pupil who disobeys rules and regulations set by the Department of Education and Transportation shall be taken to his/her designated stop, let off the bus and advised that he/she will receive a citation and that the student will not be permitted back on the district school bus until the citation is returned to the bus driver signed by a parent or guardian and the school principal after due process meeting with the student.

The first citation may result in a reprimand from the school. The second citation may result in a reprimand and loss of bus riding privileges for an undetermined amount of time. The third citation may result in loss of bus riding privileges for the remainder of the school year. In all cases, students will be provided the basic due process rights as detailed by the state law, the school board suspension and expulsion policies and administrative procedures.

The foregoing procedures are not deemed to be exclusive, however, and in the event the student behavior is deemed serious, the student may be subject to suspension and/or expulsion in accord with the district procedures.

Items From Home

They are not to bring items to school that are unsafe such as knives, ammunition, old shell casings or weapons of any kind. Toy weapons are NOT allowed.

Toys: Toys are not allowed at school, unless previously arranged with classroom teacher. Exceptions during marble season, approved school sponsored activities or show and tell (with teacher permission). Any toys received as a PBIS incentive or classroom prize must immediately be placed in student backpack to take home.

Live animals: With the exception of service animals, of any kind are not allowed at school without permission from the classroom teacher and school principal. Live animals are NOT allowed on school buses. This is a State regulation.

Cell Phones: We realize some parents rely on their students having a cell phone for communication purposes. Students may use their cell phones to notify their parents of arrival at school or dismissal from school. During the school day (7:45 to 2:25) student cell phones

must be turned off and stored to limit distraction from the instructional setting and avoid possible miscommunication. If you need to contact your child during the school day, we ask that you call the front office. This helps us establish clear communication with your student and limits distraction in the classroom.

Electronic Devices: In special cases, electronic devices that are utilized for academic projects or performances, field trips, or after school programs will be permitted upon teacher approval. In those cases, the device must be stored and not in use outside of the time scheduled for the project, demonstration, performance or activity.

Devices which have the capability to take photographs or record video or audio shall not be used for such purposes while on district property or while a student is engaged in sponsored activities, unless expressly authorized in advance by the district administrator.

Technology Use Policy: Users who violate technology guidelines will be subject to discipline according to the campus discipline plan, the Student Code of Conduct and other district policies. When applicable, Federal, State, and Local law enforcement agencies may be involved when infraction is in violation of the laws governing computer use.

Students are NOT allowed to sell unauthorized items at school.

Please note: The school is not responsible for lost or stolen devices. However, we will take reasonable measures to recover lost or stolen items.

Recreational Transportation

Students may not ride bicycles, skateboards, scooters, roller blades, hover boards or heelies etc. on school property at any time. If used to transport to/from school, it should be securely locked or secure in designated areas. Students that use this form of transportation must adhere to the laws regarding helmet use.

Student Behavior

At Central Point School District, one of our main jobs is to make sure that each student feels safe and secure and has an opportunity to learn and to explore new activities in a setting that is helpful and cooperative. In order to accomplish this, we have established school-wide discipline plans. This plan specifies the rules we expect our students to follow, the consequences they can expect if they don't and the positive rewards and recognition that students will receive for following the rules. The staff will be spending a lot of time explaining and teaching what kids need to know to be successful. School rules are:

1. Be Safe
2. Be Responsible
3. Be Respectful

Students who choose not to follow these rules may receive consequences including a conference with the teacher, loss of free or recess time or a referral to the principal. Students will always have an opportunity to explain their side of the incident, and parents will be

informed of the circumstances and consequences. Severe or repeated violations like fighting, vandalism or insubordination may result in much more serious consequences including suspension or expulsion (*zero tolerance behaviors*).

In addition to the school-wide plan, each teacher will be providing parents with a copy of the guidelines that are specific to their classroom. During our Parent Night you will have an opportunity to ask questions and discuss these procedures with your child's teacher. You may also contact the teacher and/or principal if you have specific questions or concerns.

Zero Tolerance Behaviors

Zero tolerance behaviors are those offenses that are serious enough to result in possible suspension or expulsion from school. Students committing any of these offenses receive a referral to the principal or the child development specialist. Parents/guardians are notified by phone or in writing about the offenses and about the consequences of that offense. Consequences may include, but are not limited to, a student problem-solving conference, parent conference, loss of privileges or recess time, suspension or expulsion. Law enforcement officers may also be notified on any of these offenses, based on school board policy, state law and the severity of the incident.

The following are considered "Zero Tolerance Behaviors":

- Harassment – *includes mean-spirited teasing, bullying, cyber-bullying, racial harassment, intimidation, threats, "hazing" or "initiating", and/or sexual harassment*
- Fighting – *physical conflict with another person or persons*
- Defiance – *insubordination, willfully disobeying school rules, policies or staff directions*
- Property Damage – *vandalism, graffiti, arson, etc*
- Obscene Language or Gestures – *this includes "double meanings" or implied use of such language*
- Danger to Others – *acting in a manner that is dangerous or potentially harmful to others; threatening or implying harm to others*
- Leaving Campus - *or other school sponsored events without permission*
- Theft
- Possession and/or distribution of drugs, drug paraphernalia, alcohol or tobacco products or replicas of such items – *this includes the distribution of over-the-counter medications, herbal or other remedies or supplements, and any other prescription medications not properly checked in to the school office*
- Possession of weapons or replicas of weapons as defined by state law and school board policies

Student Searches

District officials may search the student, his personal property and property assigned by the district for the student's use at any time when there is reasonable suspicion to believe evidence of a violation of law or an emergency or dangerous circumstance exists.

Weapons/Explosives Forbidden at School

Weapons or replicas of weapons and any explosive or incendiary device (knives, fire crackers, smoke bombs, etc) are forbidden on school property. Any student possessing a weapon or explosive device at school will be reported to their parents, may be reported to the police and are subject to suspension or expulsion from school as indicated in School Board Policy and Oregon State Law.

Corporal Punishment

The use of corporal punishment in any form is strictly prohibited in Central Point School District 6. No student will be subject to the infliction of corporal punishment.

Corporal punishment is defined as the willful infliction of, or willfully causing the infliction of physical pain.

No teacher, administrator or other school personnel or school volunteer will subject a student to corporal punishment or condone the use of corporal punishment by any person under his/her supervision or control. Permission to administer corporal will not be sought or accepted from any parent or guardian, person in parental relationship or school official.

Homework Procedure

The teachers of our elementary schools recognize the benefits of purposeful homework. We believe students who consistently complete homework assignments are more likely to experience academic success and enjoy greater self-esteem.

Purpose: Homework is assigned to reinforce and enrich concepts presented in the classroom. It teaches students independent study habits and helps them to assume responsibility for their own work.

Frequency: You student may be assigned homework. The amount of work and the length of the study period will vary among grade levels and teachers.

Parent Expectations: Parents are expected to provide a quiet environment for study, give support and help when necessary, and praise their children for completion of their work. We suggest that a regular work time be scheduled each weeknight for studying. This may include work assigned by teachers. If no homework is assigned, children may spend this time reading for enjoyment, listening to stories read by other family members, or practicing other skills.

Student Expectations: Students will complete their work to the best of their abilities. Work will be completed in a neat, legible manner. Homework will be turned in on time.

Teacher Expectations: Teachers will notify parents when students are significantly behind in their homework assignments.

Parent Support

Parents and family are a child's first and most important teachers. We need and value your partnership. To best encourage your child's learning and to help them be the most successful in school, we recommend to following:

1. Encourage your child to go to school EVERY day.
2. Talk to your child about their school day and what they learned.
3. Be involved in your child's education. Get to know their teacher, the staff and the principal. Participate in school activities.
4. Spend 15 – 30 minutes a day reading with your children.
5. Set a reasonably early bedtime.
6. Set up a regular, quiet time and place for kids to study.
7. Try to limit television, movies and video games on weekdays.

Playground Rules and Expectations

1. Students are to stop what they are doing when the bell rings, line up quickly and wait quietly to be excused.
2. Students will leave rocks, bark, sticks and other dangerous objects alone. In addition, students will stay dry, away from puddles and mud.
3. Students will play only on playground areas, not in the bushes.
4. Students will show pride in their school by keeping the building and grounds free of litter.
5. Students will take turns on equipment.
6. Students will not chew gum, candy, or food on the playground. They may sit at picnic tables until they are finished eating.
7. Students will not bring to recess any electronic games, iPods, cell phones, radios, or toys.
8. If any playground equipment goes beyond any fence, it remains there until an adult on duty can retrieve it.

Lost and Found

Your child's name should be clearly marked on all articles of clothing and personal items brought to school. Any items found should be taken to the appropriate destination. Periodically, all lost and found clothing is given to charitable organizations. Please feel free to look for your child's lost clothing when in the building.

Field Trips

All field trips are an extension of your student's learning process, therefore classroom attendance and completed assignments are necessary before participation on any field trip. Students will only be allowed to participate in school-sponsored activities and trips upon returning a permission form completed and signed by their parent/guardian. If a student does not return a permission form to his/her teacher by the designated due date, the student **will not** be allowed to participate.

Field Trip Chaperone

All persons chaperoning a field trip must have a valid Criminal History Verification on file with Central Point School District one week prior to the field trip. **Siblings are not allowed to attend field trips with adult chaperones.**

Animals Visiting

Animals are not permitted on school property without prior approval. To bring an animal onto school property **for a short visit** please contact your child's classroom teacher or a school administrator to arrange a time for the visit. If an animal is permitted to visit, it must be restrained and/or confined while on the premises.

Parties and Treats

Home birthday party invitations need to be mailed or telephoned from home. Hurt feelings occur when invitations are delivered at school. School treats for birthdays are permitted after making arrangements with your child's teacher. Please make sure to check with your child's teacher concerning specific allergies. Due to the risk of infection of various pathogens from cross contamination, Central Point Schools require that parents provide **only** store bought and unopened treats for sharing in classrooms.

Please help us promote responsible health styles by providing high nutrition, low sugar, low salt, and low fat treats. In lieu of classroom treats, you might consider giving a new book to the class (*or library*) in your child's name.

The office **will not** deliver **flowers, balloons or gifts** to classrooms during the day for their students. Deliveries will be held in the office until the end of the day. These items are not allowed on the school busses and often are disruptive to the children's learning environment.

Volunteers

Volunteers provide a valuable service to our school. Parents and others interested in our school volunteer program have opportunities to help in the library, classrooms, as field trip chaperones, with special projects, etc. For information concerning volunteer work, please contact your Volunteer Coordinator or classroom teacher. **All volunteers must have a valid Criminal History Verification on file with the Central Point School District one week prior to volunteering or attending a field trip.**

Visitor/Volunteer Sign-In

We believe your child's safety is of the utmost importance. All visitors are required to sign in and wear a visitor/volunteer badge. These sign-in sheets are located on the front counter in the main office of each building.

Visitation Policy

Parents and guardians are invited and encouraged to visit the school.

ALL VISITORS MUST CHECK IN WITH THE OFFICE TO OBTAIN A VISITOR'S BADGE.

Use of School Grounds or Buildings

Persons are not to use the school grounds between the hours of 7:30 AM and 4:00 PM for anything other than approved or school related activities. Requests for use of our facilities for outside activities should be made on the regular School District 6 forms available in the school office. All school activities are scheduled before outside requests are considered. Skates, skateboards, bicycles, tobacco, alcohol and drugs are **NOT** allowed on school grounds.

Parent-Teacher Organization

Each of our elementary schools has a Parent Teacher Organization that meets throughout the year. It has sponsored many school functions and fundraisers to help with playground equipment, computers and needed school support, supplies and equipment. Watch for meeting dates and become an active member in this very important group. Your involvement is important!

Special Programs

Alternative education program options have been established to meet the individual needs of students. These programs will be made available to students who are unable to succeed in a regular program.

Section 504

Central Point School District provides accommodations and special programs for qualified disabled students. These activities are provided through Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act. Your child, or a child of your acquaintance, may be eligible for accommodations or special programming. The District maintains assessment resources to determine eligibility for these resources. If you are aware of a child with a potential disability, including children that may require speech and language services, please notify your building principal or Director of Special Programs at 494-6231.

Equal Educational Opportunity

Every student of the district will be given equal educational opportunities regardless of age, sex, sexual orientation, race, religion, color, national origin, disability, marital status, linguistic background, culture, capability or geographic location.

Further, no student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the district. The district will treat its students without discrimination on the basis of sex as this pertains to course offerings, athletics, counseling, employment assistance and extracurricular activities.

ELD Services

The school provides special programs for bilingual [English language learning] students. A student or parent with questions about these programs should contact the building principal.

Title I Services

The school provides special services for disadvantaged learners. Parents of eligible students are encouraged to become involved in the organized, ongoing planning, review and improvement of the school's Title I program efforts. Notification will be provided of meetings held to inform parents of participating students of the school's participation in and requirements of Title I. Students or parents with questions should contact a building administrator or counselor.

Talented and Gifted Services

The district serves academically talented and gifted students in grades K-12, including talented and gifted (TAG) student from such special populations as ethnic minorities, the economically disadvantaged, the culturally different, the underachieving gifted and students with disabilities. Students will be identified based on:

1. Behavioral, learning and/or performance information;
2. A nationally standardized mental ability test for assistance in identifying intellectually gifted students;
3. A nationally standardized academic achievement test for assistance in identifying academically talented students or Oregon Assessment of Knowledge and Skills (OAKS).

Asbestos

Jackson County School District 6 has a copy of the Asbestos AHERA Management Plan. This document is available 8:00 a.m.— 4:00 p.m. Monday through Friday in the principal's office at each of the schools.